UNDERGRADUATE CORE COURSE SUBSTITUTION REQUEST

Instructions: Complete this form to request that a course be accepted as credit for a portion of Lamar University’s Core Curriculum. If a student is on the fall 2014 or later catalog and the course was taken at a Texas public institution, this form should not be utilized. If the substitution is meant for a course outside of the core, such as toward the major or minor portion of a degree plan, then this form should not be used. In these cases, please email the Records Office with your substitution request (records@lamar.edu).

Advisor Checklist

☐ Course catalog description (directly from catalog) or course syllabus attached to request

☐ Course appears in Banner

Student Name: ________________________   LU ID: __________________

Date Submitted: ____________________   Major: ____________________

Course (prefix, number, and title, year completed) to be considered for substitution of degree plan requirement (e.g., ENG 101 Composition):

__________________________________________________________

Name of Institution: ______________________

Lamar course/core requirement (prefix, number, and title) to be substituted (e.g. MATH 1314 College Algebra):

__________________________________________________________

Required Signatures:

Advisor: _________________________________________________   Date: ____________

Student: __________________________________________________   Date: ____________

Department Chair of Student’s Major: __________________________   Date: ____________

Department Chair of Discipline: _____________________________   Date: ____________

Dean of Discipline: _________________________________________   Date: ____________